



Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Jasmine McDowell  
Councilmember Jarom Teffeller

Mayor Pro-Tem Pete Herrmann  
Councilmember Marty Jordan  
Councilmember Michael Chevalier

## AGENDA

NOTICE IS HEREBY GIVEN OF A REGULAR MEETING OF THE GILMER CITY COUNCIL TO BE HELD ON TUESDAY, FEBRUARY 11, 2025, BEGINNING AT 5:15 P.M. IN THE COUNCIL CHAMBERS OF CITY HALL 110 BUFFALO ST, GILMER, TEXAS, FOR THE PURPOSE OF CONSIDERING THE FOLLOWING AGENDA ITEMS.

- I. **Call to Order**  
Invocation  
Pledge of Allegiance
- II. **Public Comments**
- III. **Announcements** – *with respect to items not listed elsewhere on this agenda, members may report on items of community interest, including announcing community events, announcing employee or community recognitions, requesting specific factual information or a recitation of existing policy from staff, or requesting placement of items on the agenda for discussion or action at the following meeting.*
  1. Mayor's announcements
  2. City Manager's announcements
  3. City Councilmember announcements
- IV. **Consent Agenda**
  1. Consider approval of City Council Minutes from January 28, 2025
  2. Consider approval of Code Enforcement Report for January 2025
  3. Consider approval of Police Department Report for January 2025
  4. Consider approval of Fire Department Report for January 2025
  5. Consider approval of Expense Report for January 2025
  6. Consider approval of Financial Report for January 2025
- V. **Items to be Considered**
  1. Consider, discuss, and take possible action regarding the Upshur County Economic Development Partnership presentation from their President, Steve Dean, and all matters related thereto.

2. Consider, discuss, and take possible action regarding Live Gilmer BBQ Event to serve and charge for alcohol with special TABC Permit and all matters related thereto (Enclosure).
3. Consider, discuss, and take possible action to approve Resolution 25-005 regarding the Risk It for The Brisket event street closures from April 3, 2025, at 6:00 P.M. until April 6, 2025, at 8:00 pm, and all matters related thereto (Enclosure).
  - a. Buffalo & Jefferson Street from Hwy 271 to Trinity
  - b. Titus Street from Buffalo to Cass Street
  - c. Simpson Street from State Hwy 154 W to Buffalo
  - d. Davis Street from State Hwy 154 W to Cass St
  - e. Henderson Street from State Hwy 154 W to Harrison
  - f. State Hwy 154 W from Trinity to US HWY 271
4. Consider, discuss, and take possible action regarding the Chili Cookoff event street closure of Simpson St (from State Highway 154 W to Jefferson St) from February 28, 2025, at 6:00 P.M. until March 2, 2025, at 10:00 A.M., and all matters related thereto (Enclosure).
5. Consider, discuss, and take possible action to approve the appointments of the following Boards and Commissions (Enclosure):
  - a. Seven (7) Airport Advisory Board members
  - b. Five (5) Board of Adjustments members
6. Consider, discuss, and take possible action to approve Ordinance 25-012 an Ordinance of the City of Gilmer, Texas, revising, amending, and re-adopting the provisions, policies, and fees for city water and sewer services, and fees for city sanitation services, providing for definitions; providing fixed minimum monthly base charge(s); providing rates based on the amount of water consumption during a monthly period; providing for billing and collections; providing rates based on schedule of services; providing for the authorized and prohibiting the unauthorized connection, disconnection, initiation, discontinuance or resumption of water and sewer facilities or service within the City of Gilmer, Texas; providing for the authorized and prohibiting the unauthorized solid waste disposal within the City of Gilmer, Texas; providing for a cross-connection control program; providing for miscellaneous fees; providing a savings clause; providing for enforcement of ordinance; and providing for repeal of ordinances in conflict, and all matters related thereto (Enclosure).
7. Consider, discuss, and take possible action to approve the Order of Election to be held May 3, 2025, and all matters related thereto (Enclosure).

*Considerar, discutir y tomar posible acción para aprobar el Orden de Elección que se celebrará el 3 de mayo de 2025 (Apéndice).*

8. Consider, discuss and take possible action to approve Ordinance 25-013 Call for a General Election to elect a Mayor At-Large and Councilmembers from District(s) Two, Three and At-Large for two-year terms in the City of Gilmer, Texas to be held on Saturday, May 3, 2025, establishing date of the Election(s), providing for Early Voting; Designating Polling Place; appointing Election Judge(s); providing for compensation of Election Workers; finding and determining that the meeting at which this ordinance was passed complied with the Texas Open Meetings Act; making other findings and provisions related to the subject; and providing an effective date, and all matters related thereto (Enclosure).

*Considerar, discutir y tomar posible acción para aprobar la Ordenanza 25-013 Convocatoria de una Elección General para elegir un Alcalde At-Large y concejales de los Distritos Dos, Tres y At-Large por períodos de dos años en la Ciudad de Gilmer, Texas, que se celebrará el sábado 3 de mayo de 2025, estableciendo la fecha de la(s) Elección(es), prever la votación anticipada; designar el lugar de votación; nombrar a los jueces electorales; prever la indemnización de los trabajadores electorales; determinar que la reunión en la que se aprobó esta ordenanza cumplió con la Ley de Reuniones Abiertas de Texas; formular otras constataciones y disposiciones relacionadas con el tema; y proporcionar una fecha de entrada en vigor (Apéndice).*

9. Consider, discuss and take possible action authorizing the Mayor of the City of Gilmer to approve the joint election agreement between the City of Gilmer and the Gilmer Independent School District for the General Election to be held on May 3, 2025, and all matters related thereto (Enclosure).

*Considerar, discutir y tomar posibles acciones que autoricen al Alcalde de la Ciudad a aprobar el acuerdo de elección conjunta entre la Ciudad de Gilmer y el Distrito Escolar Independiente de Gilmer para las Elecciones Generales que se celebrarán el 3 de mayo de 2025 (Apéndice).*

10. Consider, discuss, and take possible action regarding an agreement with SWEPCO for temporary use of their electric poles at Yamboree Park for city-controlled surveillance cameras, and matters related thereto (Enclosure).
11. Consider, discuss, and take possible action to approve Ordinance 25-014 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for Barbwire Fencing at Airport in the amount of \$32,789.25, and matters related thereto (Enclosure).
12. Consider, discuss, and take possible action to approve Ordinance 25-015 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Rehabilitation of Well #5 and Installation of Booster Pump #1 at Ruby Street in the amount of \$102,329.68, and matters related thereto (Enclosure).
13. Consider, discuss, and take possible action to approve Ordinance 25-016 amending the City Budget for the City of Gilmer, Texas for the one-year period

beginning October 1, 2024, and ending September 30, 2025, for the Ruby Street Booster Pump #2 Pump and Impeller in the amount of \$13,410.81 (Enclosure).

## **VI. Executive Session**

Consider and take action to enter into Executive Session under:

1. Article Number §551.071, Consultation with Attorney – contemplated litigation regarding Airport Lease Agreements, and all matters related thereto.
2. Article Number §551.074, Personnel Matters - Evaluation of the City Manager as required by the City Charter, and all matters related thereto.

## **VII. Adjourn Executive Session**

## **VIII. Convene Regular Meeting** – (In accordance with Texas Government Code, Subchapter D).

1. Consider, discuss, and take possible action related to Consultation with Attorney – contemplated litigation regarding Airport Lease Agreements, and all matters related thereto.
2. Consider, discuss, and take possible action related to personnel matters- evaluation of the City Manager as required by the City Charter, and all matters related thereto.

## **IX. Adjournment**

### **CERTIFICATION**

I certify that a copy of the February 11, 2025, agenda of items to be considered by the Gilmer City Council was posted on the doors of City Hall on February 8, 2025, at approximately 5:00 P.M.

  
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**MARY BULLOCK, CITY SECRETARY**

The entrance to this meeting is via the rear entrance to City Hall. In compliance with the Americans with Disabilities Act, the City of Gilmer will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 24 hours prior to the meeting. If needed, please contact the City Secretary at 903-843-2552.

*La entrada a esta reunión es a través de la entrada trasera del Ayuntamiento. En cumplimiento con la Ley de Estadounidenses con Discapacidades, la Ciudad de Gilmer proporcionará adaptaciones razonables para las personas que asistan a reuniones públicas. Para servir mejor a los asistentes, las solicitudes deben recibirse 24 horas antes de la reunión. Si es necesario, comuníquese con el Secretario de la Ciudad al 903-843-2552.*