



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jasmine McDowell
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann
Councilmember Marty Jordan
Councilmember Michael Chevalier

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, January 28, 2025, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Marty Jordan
Councilmember Jasmine McDowell
Councilmember Michael Chevalier

Mayor Pro-Tem Pete Herrmann
Councilmember Jerry Webb
Councilmember Jarom Tefteller

The following Councilmembers were absent:

None

The following staff was present:

Greg Hutson, City Manager
Mike Martin, City Attorney

Mary Bullock, City Secretary
Lana Davidson, Police Chief

Other Attendees:

Phillip Williams, Gilmer Mirror
Craig Chambers, Live Gilmer
Brittany Yates, Resident

Cory Miller, C. Miller Drilling, Inc.
Joe Hahn, Resident

- I. Call to Order**
- Invocation**
- Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:16 P.M. The invocation was led by Mayor Pro-Tem Pete Herrmann, and the Pledge of Allegiance was led by Councilmember Marty Jordan.

- II. Public Comment**

III. Announcements

1. Mayor's Announcements: None
2. City Manager's Announcements: None
3. City Council Member's Announcements: None

IV. Consent Agenda

1. Consider approval of City Council Minutes from January 14, 2025
2. Consider approval of Expense Report for January 2025

Councilmember Jerry Webb made a motion to approve consent agenda items, with a second by Councilmember Jasmine McDowell, and a vote of 6/0 for approval.

V. Items to Consider

1. Consider, discuss, and take possible action approving the Quarterly City Investment Report for period ending December 31, 2024 (Enclosure).

City Manager Greg Hutson said that the interest rates on most of the investments are doing well. The rates have gone down, but are still doing well.

Councilmember Marty Jordan made a motion to approve the Quarterly City Investment Report for period ending December 31, 2024, with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

2. Consider, discuss, and take possible action approving the Gilmer Police Department Racial Profiling Report for 2024, and all matters related thereto (Enclosure).

Police Chief Lana Davidson stated the state accepted the report as submitted with no issues.

Councilmember Marty Jordan made a motion to approve the Gilmer Police Department Racial Profiling Report for 2024, with a second by Councilmember Michael Chevalier, and a vote of 6/0 for approval.

3. Consider, discuss and take possible action approving and accepting the quote from C. Miller Drilling, Inc. for Water Well #5 Rehabilitation and increasing the depth of said Well by 80 feet, and all matters related thereto (Enclosure).

Jarom Tefteller entered the meeting at 5:25 P.M.

Cory Miller with C. Miller Drilling, Inc. addressed the council regarding the quote he submitted for the work on Well #5. He stated his group inspected the "down hole" video log of the well and the casing is still in good shape for its age. The water in the well has more hardness than

most and starts a chemical reaction (calcium incrustation) with the screen and ends up closing the screen over time reducing the productivity of the well. An acid wash of the incrustation needs to be performed, the dissolved slurry would be pumped out of the tank then neutralized to TCEQ standards for disposal. They would then install the pump back into the well at 80 feet deeper than before to improve the draw of the well. The process would take 3-4 days to complete once chemicals are ordered.

Mayor Pro-Tem Pete Herrmann made a motion to approve the quote from C. Miller Drilling, Inc. for Water Well #5 Rehabilitation and increasing the depth of said Well by 80 feet, with a second by Councilmember Michael Chevalier, and a vote of 7/0 for approval.

4. Consider, discuss, and take possible action to approve Resolution 25-003 regarding the Risk it for Brisket event street closure from April 4 at 8:00 pm until Sunday, April 6, 2025 at 8:00 pm for the event on April 5 – 6, 2025, and all matters related thereto (Enclosure).

Councilmember Marty Jordan made a motion to approve Resolution 25-003 regarding the Risk it for Brisket event street closure from April 4 at 8:00 pm until Sunday, April 6, 2025 at 8:00 pm for the event on April 5 – 6, 2025, with a second by Councilmember Jarom Tefteller, and a vote of 7/0 for approval.

5. Consider, discuss and take possible action on approving Resolution R25-004 approving the Investment Policy of the City in conformance with the Public Funds Investment Act of the State of Texas to be effective January 28, 2025, and matters related thereto (Enclosure).

City Manager Greg Hutson stated it is a formality for us to adopt this policy each year according to the Public Funds Investment Act. The last time it was adopted was 2023.

Mayor Tim Marshall made a motion to approve Resolution R25-004 approving the Investment Policy of the City in conformance with the Public Funds Investment Act of the State of Texas to be effective January 28, 2025, with a second by Councilmember Jerry Webb, and a vote of 7/0 for approval.

6. Consider, discuss, and take possible action on approving the closure of Buffalo Street between Trinity and Davis Streets on March 29, 2025, from 6:00 A.M. to 3 P.M. for a fitness competition hosted by The Body Health & Wellness Gym located at 215 Buffalo Street, and matters related thereto (Enclosure).

Councilmember Jarom Tefteller made a motion approving the closure of Buffalo Street between Trinity and Davis Streets on March 29, 2025, from 6:00 A.M. to 3 P.M. for a fitness competition hosted by The Body Health & Wellness Gym located at 215 Buffalo Street, with a second by Councilmember Jerry Webb, and a vote of 7/0 for approval.

7. Consider, discuss, and take possible action to approve Ordinance 25-011 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Repair and Installation of Booster Pump #1 at Ruby Street in the amount of \$8,277.00 (Enclosure).

Mayor Pro-Tem Pete Herrmann made a motion to approve Ordinance 25-011 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Repair and Installation of Booster Pump #1 at Ruby Street in the amount of \$8,277.00, with a second by, Councilmember Jasmine McDowell, and a vote of 7/0 for approval.

VI. Executive Session

1. Consider and take action to enter into Executive Session under Article Number §551.074, Personnel Matters - Evaluation of the City Manager as required by the City Charter, and all matters related thereto.

Councilmember Jerry Webb made a motion to enter into Executive Session at 5:35 P.M., with a second by Councilmember Jasmine McDowell, and a vote of 7/0 for approval.

Councilmember Marty Jordan left the meeting at 6:25 P.M.

VII. Adjourn Executive Session

Councilmember Jerry Webb made a motion to exit Executive Session at 6:32 P.M., with a second by Councilmember Mayor Pro-Tem Pete Herrmann, and a vote of 6/0 for approval.

VIII. Convene Regular Meeting – (In accordance with Texas Government Code, Subchapter D).

1. Consider, discuss, and take possible action related to personnel matters-evaluation of the City Manager as required by the City Charter, and all matters related thereto.

No action taken.

IX. Adjournment

Mayor Tim Marshall made a motion to adjourn, with a second by Councilmember Jasmine McDowell, and a vote of 6/0 for approval.

Meeting adjourned at 6:34 P.M.

ATTEST:


Mary Bullock, City Secretary


Tim Marshall, Mayor


The seal of the City of Gilmer, Texas, is circular with a five-pointed star in the center. The words "CITY OF GILMER" are written around the top inner edge of the circle, and "TEXAS" is written at the bottom. There are two small stars on either side of the word "TEXAS".