



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jasmine McDowell
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann
Councilmember Marty Jordan
Councilmember Michael Chevalier

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, December 10, 2024, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Marty Jordan
Councilmember Michael Chevalier

Mayor Pro-Tem Pete Herrmann
Councilmember Jerry Webb
Councilmember Jarom Tefteller

The following Councilmembers were absent:

Councilmember Jasmine McDowell

The following staff was present:

Greg Hutson, City Manager
Mike Martin, City Attorney

Mary Bullock, City Secretary

Other Attendees:

Phillip Williams, Gilmer Mirror
Brandon Dodd, Resident

Stan Hayes, Hayes Engineering

I. Call to Order **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by City Manager Greg Hutson, and the Pledge of Allegiance was led by Councilmember Marty Jordan.

II. Public Comment

III. Announcements

1. Mayor's Announcements:

- a. The Mayor read a letter from Civic Center Director Lisa Long asking the city to acknowledge Gayla Massengill at our local Walmart #146 for donating a 12 ft. Christmas tree to the Civic Center on November 19, 2024.

2. City Manager's Announcements: None
3. City Council Member's Announcements: None

IV. Consent Agenda

1. Consider approval of City Council Minutes from November 12, 2024
2. Consider approval of Code Enforcement Report for November 2024
3. Consider approval of Police Department Report for November 2024
4. Consider approval of Fire Department Report for November 2024
5. Consider approval of Expense Report for November 2024
6. Consider approval of Financials for November 2024

Mayor Pro-Tem Pete Herrmann made a motion to approve consent agenda items, with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

V. Items to Consider

1. Consider, discuss, and take possible action on approving the closure of Titus, Buffalo and Trinity Streets for the Annual Yulefest Parade hosted by the Yulefest Committee on Saturday, December 7, 2024, from 5:00 P.M. – 7:00 P.M. and matters related thereto (Enclosure).

Councilmember Jerry Webb made a motion to approve the closure of Titus, Buffalo and Trinity Streets for the Annual Yulefest Parade hosted by the Yulefest Committee on Saturday, December 7, 2024, from 5:00 P.M. – 7:00 P.M., with a second by Councilmember Marty Jordan, and a vote of 5/1 for approval.

2. Consider, discuss, and take possible action to approve the bid recommendation by Hayes Engineering for ARPA Project 2024 Tank Repairs and Maintenance to J & A Coatings, LLC for \$693,411, and all matters related thereto (Enclosure).

Stan Hayes from Hayes Engineering discussed the bid process and requirements for tanks repairs and the four bids received for the project.

Councilmember Jerry Webb made a motion to approve the bid recommendation by Hayes Engineering for ARPA Project 2024 Tank Repairs and Maintenance to J & A Coatings, LLC for \$693,411, with a second by Councilmember Marty Jordan, and a vote of 6/0 for approval.

3. Consider and discuss the Yamboree Park Project with an update from City Engineer, Stan Hayes, of Hayes Engineering and matters related thereto.

Stan Hayes from Hayes Engineering updated the council regarding the status of the park project and said that the electrical schematics are days away from completion. The first bid package

would be for the completion of the baseball fields, parking lots next to fields, and the dirt work for the soccer fields. The advertising for the bids would go out in January 2025 with the hopes of the baseball fields being completed before leagues start playing in May. Councilmember Jarom Tefteller had concerns about the proposed direction of the baseball fields and how the sun would be in the players' eyes. Stan Hayes said he could fix some of the issues and would come back with some changes.

4. Consider, discuss, and take possible action to approve Ordinance No. 24-041 Amending the Monthly Charges for Sanitation Solutions and matters related thereto (Enclosure).

City Manager Greg Hutson stated he spoke to Josh Bray at Sanitation Solutions and the increase was for the Dallas/Fort Worth area. Councilmember Jarom Tefteller said the proposed rate is still well above the BLS - CPI that was calculated as 2.06% from September 2023 to September 2024. The council agreed to pass on taking action to approve Ordinance No. 24-041 Amending the Monthly Charges for Sanitation Solutions and have asked for a representative from Sanitation Solutions to attend the next council meeting in January.

5. Consider and discuss GFOA Certificate of Achievement for Excellence in Financial Reporting to the City of Gilmer for the fiscal year ending September 30, 2023, and matters related thereto (Enclosure).

City Manager Greg Hutson explained the certificate and its impact to our financial standing within the bond market. He also thanked city employees for their hard work for the city to achieve the recognition.

6. Consider, discuss, and take possible action to approve Ordinance 24-042 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for insurance proceeds and for the Repair of a Police Vehicle from an accident in the amount of \$1,907.03 (Enclosure).

Councilmember Marty Jordan made a motion approving Ordinance 24-042 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for insurance proceeds and for the Repair of a Police Vehicle from an accident in the amount of \$1,907.03, with a second by Councilmember Jarom Tefteller, and a vote of 6/0 for approval.

7. Consider, discuss, and take possible action to approve Ordinance 24-043 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for insurance proceeds for the Repair and Installation of Booster Pump #3 at Harrison Street in the amount of \$27,849.67 (Enclosure).

Mayor Pro-Tem Pete Herrmann made a motion approving Ordinance 24-043 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for insurance proceeds for the Repair and Installation of Booster Pump #3 at Harrison Street in the amount of \$27,849.67, with a second by, Councilmember Jarom Tefteller and a vote of 6/0 for approval.

8. Consider, discuss, and take possible action to approve Ordinance 24-044 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for Construction of a Wildlife Fence at the Airport in the amount of \$91,104.62 (Enclosure).

Mayor Tim Marshall made a motion approving Ordinance 24-044 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for Construction of a Wildlife Fence at the Airport in the amount of \$91,104.62, with a second by, Councilmember Marty Jordan and a vote of 6/0 for approval.

9. Consider, discuss, and take possible action to approve Ordinance 24-045 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Final Construction Cost for Abney Street Park Inlet Box in the amount of \$14,312.50 (Enclosure).

Mayor Pro-Tem Pete Herrmann made a motion approving Ordinance 24-045 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Final Construction Cost for Abney Street Park Inlet Box in the amount of \$14,312.50, with a second by, Councilmember Jarom Tefteller and a vote of 6/0 for approval.

10. Consider, discuss, and take possible action to approve Ordinance 24-046 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Split Case Water Pump at Harrison Street Water Station in the amount of \$25,848.57 (Enclosure).

Councilmember Jarom Tefteller made a motion approving Ordinance 24-046 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Split Case Water Pump at Harrison Street Water Station in the amount of \$25,848.57, with a second by, Councilmember Marty Jordan and a vote of 6/0 for approval.

11. Consider, discuss, and take possible action to approve Ordinance 24-047 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Elementary Lift Station Controller Install in the amount of \$12,115.25 (Enclosure).

Councilmember Jarom Tefteller made a motion approving Ordinance 24-047 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Elementary Lift Station Controller Install in the amount of \$12,115.25, with a second by, Councilmember Jerry Webb and a vote of 6/0 for approval.

12. Consider, discuss, and take possible action to approve Ordinance 24-048 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Construction Cost of Yamboree Park Playground Equipment in the amount of \$155,302.00 (Enclosure).

Mayor Pro-Tem Pete Herrmann made a motion approving Ordinance 24-048 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending

September 30, 2025, for the Construction Cost of Yamboree Park Playground Equipment in the amount of \$155,302.00, with a second by, Councilmember Michael Chevalier and a vote of 6/0 for approval.

Councilmember Mike Chevalier left the meeting at 6:06 P.M.

VI. Executive Session

1. Consider and take action to enter Executive Session under article number §551 consultation with City Attorney and Article Number §551.072 deliberation regarding real property.

Councilmember Jerry Webb made a motion to enter into Executive Session at 6:08 P.M., with a second by Councilmember Jarom Tefteller, and a vote of 5/0 for approval.

VII. Adjourn Executive Session

Councilmember Marty Jordan made a motion to exit Executive Session at 6:16 P.M., with a second by Councilmember Jarom Tefteller, and a vote of 5/0 for approval.

VIII. Convene Regular Meeting – (In accordance with Texas Government Code, Subchapter D).

1. Consider, discuss, and take possible action related to deliberation regarding real consultation with City Attorney discussed in executive session and matters related thereto.

Mayor Tim Marshall made a motion to approve paying the invoice from PFE Leasing LLC for a fire water line repair, not to exceed the amount of \$10,132.00, with a second by Councilmember Jarom Tefteller, and a vote of 5/0 for approval.

IX. Adjournment

Councilmember Jerry Webb made a motion to adjourn, with a second by Councilmember Jarom Tefteller, and a vote of 5/0 for approval.

Meeting adjourned at 6:18 P.M.



 Tim Marshall, Mayor

ATTEST:



 Mary Bullock, City Secretary

