



**Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jasmine McDowell
Councilmember Jarom Tefteller**

**Mayor Pro-Tem Pete Herrmann
Councilmember Marty Jordan
Councilmember Michael Chevalier**

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, September 24, 2024, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann
Councilmember Jasmine McDowell
Councilmember Marty Jordan

The following Councilmembers were absent:

Councilmember Michael Chevalier

The following staff was present:

Greg Hutson, City Manager

Mary Bullock, City Secretary

Other Attendees:

Phillip Williams, Gilmer Mirror

Jeff Griebing, First Baptist Church Gilmer

- I. Call to Order**
- Invocation**
- Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Councilmember Jerry Webb, and the Pledge of Allegiance was led by Councilmember Jasmine McDowell.

II. Public Comment

III. Announcements

- 1. Mayor's Announcements
- 2. City Manager's Announcements:
 - a. Mentioned the asbestos testing in the council chambers was negative.
 - b. Asked for a headcount for the All Services Luncheon on October 17, 2024.

- c. Stated Billy Upchurch will begin construction in the council chambers on September 25, 2024, regarding the insurance claim for the water damage. This will close the council chambers for two weeks and the backdoor of City Hall will be closed to the public.
 - d. Mentioned the sewer line break at Sugar Creek due to a tree falling was reported to TCEQ and the line was repaired at a cost of around \$25,000.
3. City Council Member's Announcements

IV. Consent Agenda

- 1. City Council Minutes from September 10, 2024
- 2. Expense Report for September 2024

Mayor Pro-Tem Pete Herrmann made a motion to approve consent agenda items, with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

V. Items to Consider

- 1. Consider, discuss, and take possible action on approving street closures for First Baptist Church Trunk or Treat for Wednesday, October 30th, 2024, from 5:30 P.M. – 8:00 P.M. (Enclosure).
 - A. W Cass Street between N Trinity St and Davis St
 - B. Davis Street to the end of the North FBC parking lot (1/2 block)

Councilmember Jarom Tefteller made a motion to approve the street closures for the First Baptist Church Truck or Treat for Wednesday, October 30th, 2024, from 5:30 P.M. – 8:00 P.M., with a second by Jerry Webb, and a vote of 6/0 for approval.

- 2. Consider, discuss, and take possible action to approve the agreement for dispatching services between the City of Gilmer and the Upshur County Emergency Services District No. 2 for 2024-2025 (Enclosure).

Councilmember Marty Jordan made a motion approving the agreement for dispatching services between the City of Gilmer and the Upshur County Emergency Services District No. 2 for 2024-2025 year, with a second by Councilmember Jarom Tefteller, and a vote of 6/0 for approval.

- 3. Consider and discuss hours of operation for field work of utility companies (in non-emergency situations) within the City of Gilmer and all matters related thereto.

City Manager, Greg Hutson, explained the contractors for Frontier Communications are working very long hours into the evening and if they break another company's utility main, the other utility company is forced to work into the night to get services back up and running.

Councilmember Jarom Tefteller discussed sending the offending contractor a bill for the materials and overtime it causes. He also stated the work sites have trash all over and the contractors leave their work trucks at different locations along city streets when not in operation.

Councilmember Marty Jordan also mentioned the contractors are still dumping mud from their boring into the city streets.

City Manager Greg Hutson was recommended by the council to draft an ordinance outlining the work procedures of utility contractors within the city.

4. Consider, discuss, and take possible action of cancelling the regular meeting of the Gilmer City Council to be held on Tuesday, October 8th, 2024, beginning at 5:15 P.M. in the council chambers of City Hall at 110 Buffalo St, Gilmer, Texas (Enclosure).

City Manager Greg Hutson explained the next council meeting needs to be cancelled due to the construction repairs in the council chambers.

Mayor Pro-Tem Pete Herrmann made a motion approving the cancellation of the regular meeting of the Gilmer City Council to be held on Tuesday, October 8th, 2024, with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

VI. Adjournment

Councilmember Jasmine McDowell made a motion to adjourn, with a second by Mayor Tim Marshall, and a vote of 6/0 for approval.

Meeting adjourned at 5:31 P.M.



Tim Marshall, Mayor

ATTEST:



Mary Bullock, City Secretary

